# Jimmy Pratt Memorial Outreach Centre Board Meeting

**Minutes for February 11, 2020 - 4PM**

**Present**

Anne Marche, Treva Aberle, Peter Elliott, Jane Henderson, Heather Mills, George Parsons (Ex-officio)

# Regrets

Linda Andrews, Chris LeGrow, Don Bradbury

* Minutes taken by Peter Elliott
* Motion to approve agenda moved by 1st Heather Mills - Seconded by Jane Henderson

Motion to approve the Minutes from the December 10, 2019 meeting by Heather Mills - Seconded by Treva Aberle

# Correspondence - 2 letters

* Letter was read in regard to the donation from CN Rail for $ 500 on behalf of Gilbert Oakley - Receipt to be issued to CN
* Letter from Canada Revenue Agency in regard to a Charity Education Program visit to the to George Street Church office for an Education Visit on February 24.

We discussed the visit by a CRA rep and it was clarified that this is not an audit.

# New Business

Mariner Open Mic Cafe Report was presented by Anne Marche - We planned the next event for March 7 and discussed the fact that we will hold three pilot events to evaluate whether this will be a future fundraiser for the Jimmy Pratt Centre an also a way to bring awareness to the Jimmy Pratt O C. Non-perishable food items are requested as admission to the March 7 event at 2PM to 4PM. Tickets are being printed out to give out in church and throughout the community. Performers from the first event are invited back. We discussed the show time and a few other details.

# Closing Procedures for the JPMOC programs during inclement weather

* After the recent “Snowmageddon” snowstorm some people suggested that the Jimmy Pratt should of been open to patrons at least once the snow was over. We discussed the fact that the Gathering Place applied for essential service.
* We discussed the need for a closing procedure in regard to closing a Jimmy Pratt program during a weather event or anytime. We discussed who decides and who informs who for such a closing. George agreed he would draw up standard closing procedures for approval.

The Closing procedure would be posted in the kitchen.

# New Web Page

* Albert Norman who has managed the GSUC and Jimmy Pratt web page in the past provided a quote to create and manage the new web page for the amount of $ 3,000 for the year. This would also include training volunteers how to post and edit the web site. We discussed the quote and the needs for social media updates versus the web site.
* A motion to approve Albert Norman to go ahead with web site redesign and integration and straggly working through the media committee was put forth by Peter Elliott and seconded by Jane Henderson - all in favour.

-George is going to contact Albert Norman and request a mock-up to start.

# George’s contract

* We discussed George’s work agreement in regard to his work with the Jimmy Pratt Outreach Centre. We decided to review the agreement over the month and vote on it at the next meeting.

# Georges Report

George presented his report - Seniors day care discussed

We spoke about our Lobster Fest fundraiser where a concert and meal will be offered for a good fee - We discussed Jeremy Charles participation but - Raymonds is closed for winter and Jeremy is not returning calls or emails. Chris LeGrow will contact Todd Perrin a well-known local chef.

Refer to George’s Report for further details discussed.

# Next meeting - March 10