**Jimmy Pratt Memorial Outreach Centre**

**Monthly Board Meeting September 16, 2021**

**Attended**: Anne(c), Peter((vp), Linda(sec), Heather, Rev. John, Carolyn, & George (all in person)

Regrets: Jane, Krista

Call to order at 7:02

1. **Approval of the agenda** with additions to Other Business, Ray Penton proposal and Team Leads and Buying

Moved by Heather, seconded by Rev. John

**2. Approval of Minutes** of June 8th, 2021

Moved by Heather, seconded by Peter

**3. Business Arising**

1. Rev John completed the confidentiality form last meeting.
2. **Policies and Guidelines**: Review of the financial sections (6&7) still pending by Krista.

Action: Linda to follow up with Krista.

George, who drafted the sections originally, will also review them for currency. The plan is to distribute the document to the board within the next month.

C**. Growth and Expansion Committee,** Peter: A new idea put forward is to use the SucSeed bins in the centre for patrons to grow their own produce.

**D. Life After Covid Committee:** Notes from meetings during the summer were distributed to board members. We reopened successfully this week with 36 attending last Monday.

**E. Update on the Cupboards**: the work is booked for September 21 & 22. A call for volunteers has gone out to help with clearing the contents and returning them after.

**F. Seniors Hampers**, George: our commitment to Seniors Connect is completed. There is money left from the funding and the intention is to purchase bulk canned goods for future hampers.

**G. Volunteer Appreciation Event,** Linda. 40 or so volunteers attended a pizza lunch September 9th. There was a tribute to Nelson Hoddinott whose picture and apron is now in the memorial case. Anne gave an overview of reopening plans and led a question-and-answer session. There was a draw for a donated painting, won by long-term volunteer Dean and JPOC carry bags and a pen gift were distributed. George has received positive feedback.

Some volunteers were not notified, and a central volunteer contact listserv is suggested.

Action: George will create the email list of volunteers.

**4. Financials** Distributed August 2021, George: There is a deficit now, but this should gradually improve with the move back to regular in person programs.

**5. New Business**

1. **Mission and Service Application**: Completed by George
2. **Husky Funding Application:** Also completed by George for the Breakfast Program. It is supported by the staff contact there but with the current oil/gas slowdown, the amount may be decreased.
3. **Potential Treasurer:** The position on the board urgently needs to be filled. George says there is potential for someone to serve the role as an exofacial position to the board.

Action: all members to try to recruit a suitable person and bring ideas to our next meeting.

**6. Other Business**

1. **A proposal to partner on fundraising** was received from Ray Penton and distributed for board review. The board is in favor of this.

Action: George will notify Ray and he’ll work with the Growth and Expansion Committee.

**6. B. Team Leads and Buying**: With the return to in person programs, the casual paid work Peter has been doing to supply the programs will come to an end.

Action: George is working out details with suppliers and Reg to get the new systems in place.

**C. Board replacement for the Friday program.** The team lead Judy Gulliver is following up with her group to fill the position.

D. Heather asked about the status of the **Adult Daycare Proposal**. Rev John reported on behalf of the church board that they are still considering it.

**7. Next Meeting**: Regularly the 2nd Tuesday of the month, **October 12th at 7PM**